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Ministère de la Procureure générale
Administration des tribunaux
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MEMORANDUM

TO: Lt. Col. Samuel S. Sharpe D.S.O. MP Courthouse CEMT
Matthew McGavock, Policy and Program Analyst, OCJ Office of the Chief Justice
Grace Morrison, OCJ Regional Manager
Justice Participants
Lt. Col. Samuel S. Sharpe D.S.O. MP Courthouse. Oshawa, Ontario

(Note: Please share this memo with relevant staff, justice participants and stakeholders)

FROM: Rebekah McNeill

DATE: June 16, 2020

RE: Update on COVID-19 – Negative Test Result

I am writing to share an update with you. On Friday, June 12th, I informed you that a person based at the Lt. Col. Samuel S. Sharpe D.S.O. MP courthouse was feeling unwell and was being tested for COVID-19. I am happy to inform you that the person's test results came back **negative**.

Enhanced cleaning of the courthouse has been in effect since mid-March and will continue daily for the foreseeable future. Please continue to practice social distancing and hygiene practices to reduce the chance of transmission within the courthouse.

Your health and well-being are priorities for my management colleagues and me. So, again, I would like to remind you that Coronaviruses are spread mainly from person to person through close contact. There are everyday actions that can help prevent the spread of germs that cause respiratory illnesses. These include:

- wash your hands often with soap and water
- sneeze and cough into your sleeve
- avoid touching your eyes, nose or mouth
- avoid contact with people who are sick
- stay home if you are sick
- keep at least 2 metres from others

If you are not well, please ensure that you contact your supervisor immediately. Further, if you or anyone you know has symptoms consistent with COVID-19 they should be encouraged to use the online self-assessment tool on the Ontario Ministry of Health website to help determine how to seek further care; and then contact their primary care provider or Telehealth Ontario at 1-866-797-0000.

You can learn more at <https://www.ontario.ca/page/2019-novel-coronavirus> and about Enhanced Measures to Protect Ontarians from COVID-19. For more information, please visit the MOH COVID-19 website for additional information: <https://www.ontario.ca/page/2019-novel-coronavirus-2019-ncov#section-6> .

Thank you for your understanding and take good care.

Sincerely,

Rebekah