

Ministry of the Attorney General

Crown Attorney's Office
Regional Municipality of Durham

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Ministère du Procureur général

Procureur de la Couronne
Municipalité régionale de Durham

150 rue Bond E., 3e étage
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20 May 2021

Mark Jacula, esq.
Yeghoyan & Jacula
633 King Street East; Suite 202
Oshawa, Ontario; L1H 1G3

David Barrison, esq.
Affleck & Barrison
201 Bond Street East
Oshawa, Ontario; L1G 1B4

Dear Mr. Jacula and Mr. Barrison,

**Re: NOTICE TO THE PROFESSION: Electronic Scheduling of Crown Pre-trials
with the Durham Crown Attorney's Office;**

Beginning on June 1st, 2021, defence counsel and self-represented defendants wishing to schedule a Crown Pre-Trial (CPT) with the Durham Region Crown Attorney's Office, will be able to do so electronically through the following portal:

<https://durhamcrownpretrials.appointlet.com>

Mark, a few months ago, you shared with me how much you appreciated being able to book CPT's with the Hamilton Crown's Office through a similar link. Looking into it, I learned that in addition to Hamilton, the Crown Attorney's Offices in Peel, St. Catherine's and Niagara Falls also use the scheduling tool to book CPT's. We are going to follow suit.

Counsel should review their client's *Charge Screening Form* to identify the Case Management platoon with carriage of their client's matter. Using the scheduling tool, counsel will then be able to book a 30-minute CPT without needing to first coordinate schedules with the assigned Crown. Once booked, counsel will receive a confirming email and can add the appointment to their calendar if they wish to do so. At the

scheduled time, a case management Crown will call counsel at the number provided when booking the appointment.

David, as the Durham Representative for the Criminal Lawyers' Association and Mark, as president of the Durham Region Law Association and as a Provincial Council Member for the Ontario Bar Association, I would be grateful if you would share this notice with your colleagues in the defence Bar, in Durham Region and beyond.

Should you have any questions regarding this letter or our new electronic CPT scheduling tool, please do not hesitate to contact me by email at Michael.R.Newell@ontario.ca or at (905) 743-2780.

Yours very truly,

A handwritten signature in cursive script that reads "Michael Newell". The signature is written in black ink on a light-colored background.

Michael Newell
Deputy Crown Attorney (A)

c.c.: Mr. Greg O'Driscoll, Crown Attorney for Durham Region
Ms. Lori Lajoie, Trial Co-Ordinator, Ontario Court of Justice