

## **Family Law Associate**

Boutique Family Law Firm with locations in both Toronto and Oshawa looking for an energetic, well organized, innovative and personable individual to join our team.

We are seeking a lawyer with experience conducting motions, case conferences, trials, and all facets of the family law practice in both Superior and Ontario court levels.

The firm offers a competitive compensation package based on billable hours, commensurate with experience.

Applicants must have a vehicle and active driver's license as the firm has locations in both Toronto and Oshawa.

**Job Type:** Full Time, Permanent

**Salary:** Commissioned position

**Start date:** Immediately or negotiable

## **Responsibilities and Duties**

- Strong drafting skills, including drafting of motion records, factums, and pleadings
- Legal Research skills using search tools such as Westlaw and Canlii
- Experience before the Ontario Court and Superior Court of Justice
- Draft legal memoranda, opinions, briefs, contracts and other legal documents

## **Qualifications and Skills**

- Called to the Bar in Ontario and in good standing with LSO
- LL.B or J.D. from a recognized Canadian institution with excellent academic credentials;
- At least 3 years of legal experience
- Self-starter, organized, independent
- Proficiency with MS Office and Divorcemate
- Excellent organizational and communication skills
- Experience in private practice with solid experience in all aspects of family law, including but not limited to:
  - Rules of Civil Procedure and Family Law Rules as well as court proceedings and processes
  - Legal Separation and Property Division
  - Contested and uncontested divorce;
  - Custody and Access;
  - Support and Maintenance
  - A working knowledge of wills and estates law is considered to be a great asset.
  - Prenuptial and post-nuptial agreements;

- Self-confidence, motivated, and the ability to network and problem solve
- Excellent research and communication skills (verbal & written)
- Able to work independently and within a group
- Keen attention to detail and able to meet tight deadlines

We would like to thank all applicants ahead of time for showing an interest in the position. Each resume will be received with the strictest of confidentiality. Only those selected for an interview will be contacted.

Please email your resume to [martin.oshawa@tweymanlaw.com](mailto:martin.oshawa@tweymanlaw.com)